

Subject: RE: CCA Holiday Party - Ticket Invoice
From: Jennifer Quintero <jquintero@ccala.org>
Date: 12/05/2017 09:11 AM
To: Joan Noble <jnoble@downtownla.com>
CC: Suzanne Holley <sholley@downtownla.com>, Nhien Lasky <nlasky@ccala.org>

Thanks Joan! Will send you a payment receipt once processed.

From: Joan Noble [mailto:jnoble@downtownla.com]
Sent: Tuesday, December 5, 2017 9:06 AM
To: Jennifer Quintero
Cc: Suzanne Holley; Nhien Lasky
Subject: RE: CCA Holiday Party - Ticket Invoice

Hi Jenn,

Please find attached credit card authorization form for CCA's Holiday Party. Let me know if you have any questions.

Regards,

Joan Noble
Staff Accountant

 <https://www.downtov>

Downtown Center Business Improvement District
600 Wilshire Blvd., Suite 870 | Los Angeles, CA 90017
Call: 213-416-7516 | Fax: 213-624-0858
Web: DowntownLA.com



From: Suzanne Holley
Sent: Monday, December 04, 2017 11:41 AM
To: Joan Noble <jnoble@downtownla.com>
Subject: FW: CCA Holiday Party - Ticket Invoice

Joan - can you issue payment for this? Credit card is fine.

Thanks.

Suzanne

From: Jennifer Quintero [<mailto:jquintero@ccala.org>]
Sent: Monday, December 04, 2017 9:10 AM
To: Suzanne Holley
Cc: Nhien Lasky
Subject: CCA Holiday Party - Ticket Invoice

Good Morning Suzanne,
Please find attached DCBID's ticket invoice to the CCA Holiday Party - DCBID was allotted 4 comped tickets out of the 6. I have also attached our credit card authorization form for you to fill out and return to me for speedy processing. Please let me know if you have any questions, thank you!

Best,



Jennifer Quintero
Administrative Coordinator
[213.416.7519](tel:213.416.7519) | jquintero@ccala.org | ccala.org
626 Wilshire Blvd., Suite 850, Los Angeles, CA 90017
Please note our new address

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— Attachments: —

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image008.jpg	2.2 KB

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